Accompanist
Harmony Creek Church
901
E Stroop
Kettering, OH 45429
A United Church of Christ

POSITION DESCRIPTION
The Accompanist will lead the congregation and choir in all church music, working collaboratively with the Pastor, Worship Arts Chair and Vocal Musician in planning and implementing worship services that are in keeping with established worship themes and seasons and are congruent with progressive Christian theology and values.

Position is 10 hours per week. Salary is $8,840 annually.

For additional information, please see our website:
https://www.harmonycreekchurch.org/jobs/accompanist
For questions or to submit a resume, please contact: humanresources@harmony-creek.org.

SPECIFIC RESPONSIBILITIES
A. Provide well practiced and professionally delivered piano music for all worship services.
B. In coordination with the Worship Arts Chair, Pastor and Vocal Musician, select worship and choir music for worship services. The Accompanist should also work collaboratively with the choir for their song selections. Selections should provide a variety of music, including traditional and contemporary music and should be appropriately coordinated with the liturgical calendar. Music will be chosen to align with the progressive Christian theology and values, and modified as appropriate to ensure inclusive language.
C. Submit all music for each Sunday's worship services to the church Office Manager on time. Also provide input for the weekly Connections email as appropriate. The worship bulletin submission should include all relevant information regarding if the congregation should stand or sit, composers name, song title, and accurate verse information.
A. Rehearse with the choir weekly and at additional times as identified by special needs. Rehearse with the Vocal Musician regularly to ensure music is professionally delivered each week.
D. Work closely with the Vocal Musician or other accompanists. Music selections should be given to the accompanists well in advance of their rehearsal and performance by the choir. Practice with accompanists before choir practices and/or before each Sunday worship service.
E. In coordination with the Vocal Musician, maintain the music library (filing and organizing) and keep the music room orderly and neat. Ensure all music licenses are up to date.
F. Meet with the Pastor before all special services, to include but not limited to, the Christmas and Easter seasons to coordinate and plan special music presentations.
G. Work with the Worship Arts Chair to arrange for purchase of instruments, new music and supplies. Present annual budget requests to the Worship Arts Chair. Attend Worship Committee meetings to facilitate communication and planning.
H. Be present at all Sunday services, with two prior approved absences per quarter. Responsible for finding a substitute when absent. Inform the Pastor of unplanned absences as soon as possible.

QUALIFICATIONS

A. Required
   1. HS diploma required, post-secondary education in music preferred.
   2. Ability to lead and perform various styles of music.
   3. Excellent organization skills: i.e. ability to multitask and prioritize work.
   4. Ability to communicate effectively both orally and in writing.
   5. Ability to work independently with little supervision.
   6. Ability to work collaboratively with choir members, Pastor, Worship Arts Chair, other staff and congregation.
   7. Ability to maintain confidentiality in all matters.
   8. Possess and demonstrate good people skills in recruiting, leading, and bringing diverse people together.
   9. Possess a clear understanding of progressive Christianity and the ability to share it through the use of appropriate music and in respect for the mission and values of Harmony Creek Church.

B. Other desirable skills
   1. Experience as a church accompanist or other choral/group accompanist.

POSITION

Part time at 10 hours per week. Hours may fluctuate from week-to-week or month-to-month depending on special events. Hours include Sundays, one evening per week and may include other evenings both on the weekend and during the week on occasions. Flexibility in hours during non-programmed event times.